

Library patrons and staff are equally entitled to respectful treatment. Therefore, the Portville Free Library has adopted policies with respect to patron behavior and conduct to ensure safety, health, and comfort to all library patrons and staff and protect the library space and collections. Library staff have the responsibility to enforce this policy, which may include issuing verbal warnings, asking violators to leave the library, or contacting law enforcement. Serious violations could result in barring from the library. The enforcement of this policy is at the discretion of the library staff.

Alcohol, Tobacco, & Drug Use: Alcohol, illegal drugs, tobacco and vaping products are not permitted in the library or on library grounds.

Animals: Service animals are permitted inside the library, provided they are under control per ADA requirements.

Behavior:

- **Harassment:** Harassing, inappropriate, threatening, or offensive behavior or illegal actions directed against library staff or patrons will not be tolerated.
- **Language:** Inappropriate language, such as threatening, abusive, harassing, or vulgar language is unacceptable.
- **Noise:** Noise producing devices, such as speakers and phones, will be restricted if their use disrupts other people. Please keep conversations to a reasonable volume.
- **Roughhousing:** Running, roughhousing, and physical violence will not be allowed.
- **Space:** Patrons or personal items shall not obstruct aisles or doorways or in any way interfere with the safety of anyone else. Library staff are not responsible for patron's personal belongings.
- **Vandalism:** Patrons are financially responsible for any intentional damages caused to library facilities, equipment, or materials, including vandalism, abuse, or destruction.

This list is not exhaustive, but is provided to illustrate the types of behaviors not tolerated in the library and the surrounding grounds.

Children: Parents and caregivers are responsible for the behavior, safety, and supervision of their children at all times.

Filming & Recording: Library staff is not responsible for any photos or videos taken by patrons in public areas of the library.

Petitioning, Proselytizing, and Soliciting: There cannot be solicitation of money, donations, services, opinions, petitioning, campaigning, distribution of information for any cause or event or selling of products or services inside the library without prior authorization from library staff.

Violation of any federal, state, or local law is prohibited.

Approved by The Board of Trustees, September 2026